

## **HEARING COMPLAINTS POLICY**

### **I. POLICY STATEMENT:**

It is the policy of the St. Johnsbury School District to see that complaints are resolved in a timely and respectful manner.

### **II. APPEAL TO THE BOARD:**

The Board hears appeals of decisions of the Superintendent at regularly scheduled Board meetings after receiving a written request directed to the Board Chair. If the complaint is brought orally to the Board during the Public Participation section of the agenda, the Board will listen respectfully and refer the complainant to the Procedures for Complaints. No discussion or action will be entertained until the Procedures for Complaints have been exhausted.

If the issue has not been resolved through the Procedures for Complaints and a written request to hear the complaint is made to the Board Chair, the Board will place it on the appropriate section of the School Board agenda for the next regularly scheduled meeting. If it involves policy or procedures, it will be placed either in the Discussion Items or Action Items section. It will be placed in executive session if it concerns a specific student or staff member.

The Board shall conduct such meetings in accordance with Board procedures and shall render a decision. Board decisions are final, except in cases which involve issues related to the No Child Left Behind Act (NCLB). As a Schoolwide Title One School, the St. Johnsbury School Board decisions pertaining to NCLB may be appealed to the Commissioner.

<b>DATE WARNED:</b>	<b>DECEMBER 27, 2007</b>
<b>DATE ADOPTED:</b>	<b>JANUARY 7, 2008</b>
<b>DATE WARNED:</b>	<b>OCTOBER 23, 2008</b>
<b>DATE REVISED:</b>	<b>NOVEMBER 3, 2008</b>